

# QUICKSTART COACHING OVERVIEW

## **Agenda**

- Set up COA/Integrate QuickBooks
- Online Set Up LeanLaw
- · High-level training
- Data Migration conversation (if needed)

#### Team

Tracie Cook Onboarding Manager

**Heather Mears** Late Stage Sales Facilitator

# **QUICKSTART CHECKLIST**

Start your 14-day free trial to see how effortlessly LeanLaw integrates with your law firm operations. No credit card is required.	Sign up for a trial of LeanLaw <b>here.</b>	
LeanLaw is considered the best-in-breed software and is the highest-rated legal app in the QuickBooks Online app store.	Need a QuickBooks Online account? Get a monthly discount or an annual discount for the first year of your QuickBooks subscription.	
LeanLaw can help you migrate data as part of your coaching session. We can help with the following:  • Client and matter import  • Work in progress import  • Conflict check data import	Data migration starts at \$250. If you need data import, please talk with your sales representative for a quote.	
LeanLaw's electronic and automated payment system helps law firms collect more, collect faster, and collect at a lower cost.  If you would like a demo of Gravity Legal, you can sign up here.	If you are ready to get started with LeanLaw Payments: • Set up Gravity Legal in LeanLaw • Create an email to send with the client's invoice	
Ready to schedule your QuickStart Coaching session?	To schedule your QuickStart Coaching session, please contact your sales	

### **NEED ADDITIONAL SUPPORT?**

Reach out to our support team using the little green chat box on the bottom right hand of the LeanLaw webpage.